

Academic Senate Council Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806
Monday, November 16, 2020

* Documents related to these minutes can be accessed [HERE](#).

Online Meeting Called To Order at 2:15 p.m.

Committee members in attendance:

Academic Senate President: Katie Krolikowski

VP/CIC: Mark Wong

LA Representatives: Randy Carver, Andrew Kuo, Erica Watson (alt)

SS Representatives: Sarah Boland, Lorena Gonzalez

AACE Representatives: Brianne Ayala, Michell Naidoo

NSAS Representatives: Leslie Alexander, Agustin Palacios

Distance Ed Representative: Maritez Apigo

CTE Representative: Jessica Le

Members not in attendance: Troy Hess

Guests in attendance: Susan Reno, Karen Ruskowski, TJ Bansal, Jon Celesia, Luanna Waters, Angel Ramos, Rene Sporer, Carlos Solano, David De La Cruz, Dickson Lam, Hector Moncada, James Eystone, Jennifer Ounjian, Raul Gonzalez, Vanessa Crisostomo, Sherry Sharufa, Sergio Bonzalez, Robin Lopez, Robert Bedwell, Trung Nguyen, Norma Valdez-Jimenez, Myla Domingo, Mayra Padilla, Mike Kilivris, Blanca Castillo, Brandy Gibson, Brian Williams, Dennis Franco, Elvia Ornelas-Garcia, Joiee Chan, Kelly Ramos, Marisol Cantu

AGENDA ITEMS

Agenda of November 16 Leslie motioned to approve; Lorena seconded; all in favor; no abstentions.

Minutes of November 2 Leslie motioned to approve; Sarah seconded; all in favor; no abstentions.

Public Comment There was no public comment.

Academic Senate Council Structure and Business

ASC President and Vice President Nomination Process Update The request for self-nominations was sent out on October 22 and nominations were taken through November 10. The Election Committee received one nomination for each position. To keep in line with the bylaws, a voting ballot will be sent out on November 16 with the names of the candidates which will be Gabriela Segade as ASC President and Anthony Gordon as VP/CIC Chair. Voting will close on December 1 and the president-elect and VP-elect positions will be announced at the December 7 ASC meeting.

ASC by-laws proposed change, Part time faculty voting seat The ASC reviewed the proposed change to the bylaws, specifically ARTICLE IV: SENATE COUNCIL, to add a part-time faculty as a voting Academic Senate Council member. One correction was made to the last paragraph "Therefore, be it RESOLVED, that the Academic Senate..." be changed to "Academic Senate Council..." This will be brought back for an approval vote at the next ASC meeting.

Additional ASC meeting on November 30 There may possibly be an extra meeting on Monday as there is much to decide on before Winter Break.

ASC Sub-committees

CIC Committee: Mark reported that everything is going smoothly. The eLumen soft launch is looking good. CIC is in the process of incorporating the ASC resolutions to the content review process. Another special meeting is scheduled for this Wednesday, November 18 in regards to this. If courses were offered over summer or fall, DE forms needs to be approved by the CIC no later than the last meeting of the semester, December 14. Mark also asked for the ASC to consider approval of a resolution clarifying faculty primacy in decisions regarding course modality. This resolution is to clarify that decisions regarding course modality is a faculty driven process, so it's a faculty decision if a course can be offered in a distance education format.

ACTION: Leslie motioned that the ASC support this resolution; Maritez seconded; all in favor; no abstentions.

DE Committee: Maritez asked for the ASC's consideration of endorsement of the Guidance on Online Assessment and Proctoring Software Proposal. There was considerable discussion.

- Maritza said that the DE Committee finds online proctoring software to be problematic and that the

purpose of this guidance is to create awareness and suggest alternatives.

- David De La Cruz said that the students do not like online proctoring. Students will find other ways to cheat. It causes anxiety and other problems. Students would like to have time to review the Proctoring Software.
- Jon said that Guidance has its pros and cons and recommends more discussion. His concern is funding for software and wise use.
- TJ is against it because it is not good for students. He has heard that every college using proctoring software, wants it rejected.
- Susan stated that students are cheating more now because its online. Academic honesty needs to be stressed. She said that funding and guidelines are a concern.
- Leslie feels that the Guidance is one sided, but online proctoring is necessary in certain courses.
- Sergio said it should be rejected. It is one-sided. He is worried that students may not be accepted at their transfer schools.
- Robin feels that it would give students a sense of policing dishonesty.
- Joiee, a student, said that the camera can give anxiety to students; that it is psychologically bad.
- Robert feels there's pressure on students using proctoring software, but that proctoring is necessary because everyone will cheat if they can.
- Mike said that proctoring software was given to CCC free in Spring19. Students have raised concerns.
- Raul, a student, is in favor of using proctoring software.
- Brandy shared feedback from tutors. Math tutors reported panic attacks during online proctoring. She feels that some additional guidance and training could be available for faculty and students.
- Marisol would like the faculty to see it as a guidance. It's the faculty's right to use it as a professor. We need to police our students to assess them. She is in favor of endorsing the Guidance.
- Mayra feels CCC is a caring campus and would like the faculty to see it as a guidance and focus on equity mindfulness. Equity money can be used for training.
- Blanca, a student, is in favor of proctoring and the guidance.
- Sarah said that counseling is in support of the guidelines. Articulation does not include assessments.
- Carlos feels that the use of it is unethical. It causes anxiety and is an invasion of privacy, setting up students for failure.
- Trung said that he is in complete support of the recommendation to bring awareness of this proctoring tool to the classrooms. As an instructor, he believes that this tool can do more harm than good. He referenced an article <https://www.nytimes.com/2020/11/13/opinion/sunday/online-learning-cheating.html>.
- Vanessa thinks more discussion is needed.
- Katie said that online proctoring is very different from traditional face-to-face where the teacher can answer or calm down a student during the tests. She agrees that this needs more discussion. Katie said if there was a part about the authentic assessments she would approve it.
- Lorena understands that state funding for Proctorio will stop December 31.

ACTION: Lorena moves to approve as written; Agustin seconds; seven (Randy, Andrew, Sarah, Lorena, Agustin, Michell, Maritez, Jessica) vote to endorse the guidance, four (Mark, Katie, Brianne, and Leslie) vote against; no abstentions.

Faculty and Participatory Governance

Update on pre-work for Strategic Enrollment Management committee re-boot Three faculty and three managers have met twice to re-create this committee.

Review of proposed change to draft NEW Curriculum and Instruction Procedure 4016 The changed is the removal of the first bullet under "credit by exam" section. Katie said that DVC wants, "The student demonstrates that s/he is especially qualified, through previous training, experience or instruction, to successfully complete such examination." under Credit by Examination, which means that the student can just take the exam instead of going through the process leading up to the exam. Susan says that in nursing, it's very important that they can demonstrate such actions like inserting a breathing tube. There is a compelling reason to keep it for Allied Health programs. Katie suggests to get rid of the word "especially". DVC thinks it an undue stress for students to have to do this. Cross out the word "especially" is approved. A decision is needed by December.

Progress report from ad hoc committee on ethnic studies Katie said that the goal is to meet this week to send a survey out to faculty regarding an ethnic studies local degree requirement.

Summer and Fall 2021 schedule modality discussion, including information needed by students in schedule

Sarah says we need to be careful in the writing of the notes for the schedule because it has been confusing to students. Katie asked her to bring some examples. Lorena says there's not enough room in the comment section to write notes. It was suggested to put faculty email in notes. Katie asked how to get comments from faculty/staff on sense of what they are feeling. The ASC asked Katie to do a survey to get faculty input.

Guided Pathways Update Tabled

Hiring

Report out on permanent NSAS Division Dean faculty nominations to hiring committee Five applications were received. The criteria used to select three faculty to nominate were: 1) everybody gets a turn, 2) diverse perspectives among division and campus, and 3) strength in equity question response was highly valued.

Creation of hiring committee for permanent Dean of Enrollment Services Katie asked for members for ad-hoc committee to review faculty applications submitted to participate on the hiring committee. Leslie, Mark, and Katie will comprise the committee and will meet on December 2 or 3.

ASC President's Report Katie reported that the ASCCC Fall Plenary passed an antiracism statement that every faculty has to sign the pledge. She said that the Chancellor's Consultation Council says it wants to supply support for any of our 23 resolutions. She asked if the ASC would want to create a resolution for Mariles and Lt. Holt who are retiring.

ADJOURNMENT

The meeting was adjourned at 4:00 p.m. The next meeting is scheduled for December 7.

Respectfully submitted,
Lynette Kral